



Canadian Cancer Society
Société canadienne
du cancer

WHY JOIN THE CANADIAN CANCER SOCIETY (CCS)?

The Canadian Cancer Society works tirelessly to save and improve lives. We fund the brightest minds in cancer research. We provide a compassionate support system for all those affected by cancer, from coast to coast and for all types of cancer. As the voice for Canadians who care about cancer, we work with governments to establish health policies to prevent cancer and better support those living with the disease. No other organization does all that we do to improve lives today and to change the future of cancer forever.

COME AS YOU ARE

At CCS, we embrace everyone's uniqueness and recognize the strength that lies in differences. We believe in the power of our collective potential and strive to achieve a more diverse, inclusive, and equitable workplace to empower and create opportunities for all. We welcome and encourage applications from all qualified candidates regardless of their gender, age, religion, race and nationality. Particularly equity deserving groups, such as members of the BIPOC, and LGBTQ2+ communities, people living with disabilities, veterans, and anyone who may contribute to the further diversification of the Canadian Cancer Society. Together we unite and inspire all Canadians to change the future of cancer.

Visit cancer.ca today.

JOB OVERVIEW

Reporting to the EVP, Mission, Information and Support Services (ISS), the VP, Cancer Prevention Services is responsible for growing funding, strategic planning and program development of cancer prevention services and initiatives. This role will continuously build and grow the effective reach of the CCS Cancer prevention team's services with a range of clients, stakeholders and partners including diverse clients in higher risk populations, provincial and national governments, public health programs and agencies, community agencies and other cancer or health sectors/organization. The role will also be seen as one of the trusted and respected collaborators within the organization to achieve CCS overall mission, vision and goals.

WHAT YOU'LL BE DOING:

Provide direction and lead relationship development to maintain and expand funding and partnerships for cancer prevention programs.

- Develop and implement a plan to fund strategically aligned cancer prevention services and initiatives from diverse government sources nationally and provincially.
- In partnership with the Strategic Mission Initiatives and Engagement team and the Fundraising teams, develop strategies for sustainable funding of cancer prevention services and initiatives.



- Collaborate with the VP, Strategic Mission Initiatives and Engagement who is accountable to maintain Quebec stakeholder relationships including funders, to ensure alignment of funding opportunities to the cancer prevention services strategy.
- Develop strategically aligned partnerships and joint business opportunities with established traditional and non-traditional stakeholders to further the CCS' goals in cancer prevention.
- Ensure collaboration with impacted CCS departments in the development of funding proposals.

Responsible for strategic planning, program oversight and budgeting for cancer prevention services and initiatives both with the business unit, and as a member of the integrated CCS leadership team.

- Co-lead the strategy development and implementation planning of a multi-year integrated cancer prevention strategy for CCS that engages other CCS departments also involved in preventing cancer.
- In partnership with the Strategic Mission Initiatives and Engagement team, develop strategies and tactics that enhance the engagement of priority communities with CCS cancer prevention services and initiatives, applying a health equity lens.
- Provide oversight for the development of cancer prevention services and initiatives that prioritize person-centred design, system needs, operational efficiency and future sustainability
- Collaborate on the development of integrated plans and budgets with other mission departments and with CCS supporting departments, including but not limited to marketing, communications, digital and technology.
- Contribute to the development and enhancement of integrated organizational priorities and business practices
- Ensure continuous and consistent alignment with CCS strategic plans and budgets.
- Develop and manage cancer prevention departmental budgets and finances
- Ensure program best practice and appropriate risk management policies and practices are implemented within cancer prevention services and initiatives

Leadership and Impact

- Maintain knowledge of current and emerging cancer prevention and population health research, issues and trends, and collaborate to inform the strategic priorities



of the Mission Leadership Team and the Information and Support Services Leadership Team.

- Seek opportunities with research partners to evaluate outcomes of services and initiatives to drive impact in our work and to contribute to the body of knowledge through knowledge translation of research results (e.g. publications).
- Ensures measurement and evaluation practices are embedded into daily practice for continuous improvement, strategic planning, reporting, marketing and funding purposes. Ensure metrics align with funder and CCS impact measurement priorities.
- Serve as an expert resource for consultation with external partners. Represent CCS on strategic external stakeholder groups and forge relationships with organizations that have common objectives
- Liaise with researchers and public health agencies on issues related to cancer prevention
- Act as a media spokesperson for the organization on specific cancer prevention issues

Staff Management

- Recruit, engage and retain qualified employees to meet business priorities.
- Provides support and direction in the development, alignment and accomplishment of objectives through on-going performance feedback, recognition and coaching.
- Maintain a safe and healthy work environment for team members and relevant stakeholders. Ensure team members work in compliance with The Occupational Health & Safety Act and its regulations and the CCS' Health & Safety Policy.
- Foster a working environment that highlights the talents and strengths of each team member.
- Ensure that hiring practices are inclusive.
- Encourage growth and development opportunities for all team members.
- Champion CCS as a hero in the face of cancer.
- Actively contribute to our culture of justice, equity, diversity, and inclusion by encouraging dialogue that respectfully considers a wide variety of ideas, opinions, and suggestions.

QUALIFICATIONS, SKILLS, AND EXPERIENCE:



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- Master's degree in health sciences, health communications, health policy or a related field with at least 10 years management experience or an equivalent combination of education, training and experience
- 7-10 years of experience in cancer prevention, public health, nutrition, health promotion, or related field preferred
- Training in strategy, evaluation and performance management.
- Knowledge and experience in implementing health promotion approaches and strategies at both the community, regional and national level
- Experience leading a multidiscipline team
- Experience managing complex and time-sensitive project with multiple partners
- Excellent people leadership skills with demonstrated success managing complex organizational environments
- Proven track record in attracting government funding from multiple sources and experience in partnership development
- Excellent networking skills and high degree of experience in stakeholder relations and public speaking
- Strong organizational skills, commitment to meeting deadlines, ability to prioritize, and attention to detail
- Enthusiastic, positive, solutions-focused with a 'can do' attitude, strong collaborator, and relationship builder
- Flexibility, ability to deal with competing priorities
- Working knowledge of MS Office (Word/Excel/PowerPoint/Outlook)
- Experience in a multi-level, non-profit organization preferred
- Experience in working with volunteers an asset
- Bilingual in English and French an asset

WHAT YOU CAN EXPECT FROM US:

CCS offers meaningful opportunities to help make a difference in the lives of Canadians with cancer, their caregivers, families and communities. We are committed to building and nurturing an inclusive community for our employees by highlighting their unique experiences. We value diverse skills and strongly encourage applications from all qualified candidates. CCS is committed to fostering a culture that is inspiring, supportive and exemplifies our core values:

CARING COURAGE INTEGRITY PROGRESSIVE.



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In return for your skills and dedication, we offer an attractive compensation package that encompasses a competitive salary, excellent benefits, which include paid parental leave, paid family sick time and health insurance, and the opportunity to have a rewarding employment experience where your contributions can make a true difference every day.

HOW TO APPLY:

Qualified candidates are invited to submit their **resume, cover letter** and **salary expectations**.

For internal candidates, this position is assigned to salary band 9.

*CCS is committed to employment equity and encourages applications from all qualified candidates. In accordance with the local provincial **Accessibility Act**, accommodation will be provided as requested throughout the recruitment process. We want to make the interview process a great experience for you!*

We thank all candidates for their interest and advise that only those selected for an interview will be contacted.

Please note that in keeping with the mandate of CCS to model and promote healthy lifestyles, employees are not permitted to smoke in or about CCS premises or while carrying out CCS business.

As an employer, occupational health and safety legislation requires that we protect our workers from health and safety risks in the workplace. CCS has implemented a mandatory vaccination policy requiring that all staff who work in any of our physical workplaces must be fully vaccinated against COVID-19. All employees will need to attest to their vaccination status through a secure online form or automated applications. Reasonable accommodation and remote working will be discussed on a case-by-case basis.

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To apply please visit the following link: [Recruitment \(adp.com\)](#)