



ENGLISH

POSITION: COMMUNITY HEALTH DIRECTOR

ABOUT THE TROTTIER FAMILY FOUNDATION

The Trottier Family Foundation is a private family foundation based in Montreal. Our mission is to support organizations that work towards the advancement of scientific inquiry, the promotion of education, fostering better health, protecting the environment and mitigating climate change. The Trottier Family Foundation strives to catalyze and scale transformative innovations, create cross sector collaborations, and take risks that others cannot.

THE OPPORTUNITY

We are seeking a Senior Community Health Director who will lead the implementation of the Foundation's new strategic goals and mission for advancing towards a healthy society. Focused in Quebec, our health program addresses the nexus of health and climate change, as well as issues of health equity and health innovation.

The Foundation has recently updated its Health Strategy and the Senior Director will take the lead in the implementation of the new strategic plan. Working closely with the Managing Director and the Senior Climate Program Directors, and focused on our Health program area, the Senior Director's responsibilities will include acting as the lead on developing and implementing bold, new and innovative health initiatives. The Foundation's new health program is threefold and focuses on:

- a) Community health & inequalities in the Montreal area;
- b) The intersection of human health & climate change;
- c) Health research & hospitals.

The Senior Community Health Director will lead the community health & inequalities files, and be strongly involved in the human health & climate change as well as the health research & hospitals files.

The opportunity involves strategic planning, convening, research and analysis, grant-making and management with grant partners.

Title: Senior Director – Health Program

Location: Montreal, QC. Hybrid schedule - our office is in Montreal, QC and we also work from home. As our health strategy is focused on Montreal and Quebec, a locally based candidate is preferred.

Application deadline: March 30th 2023

Starting date: April / May 2023 or TBD

Position type: Full time, permanent

Experience level: Senior-level (min. 7-10 years)

Compensation: Competitive salary beginning at \$90 000, commensurate with experience. Compensation also includes a generous benefits package (RRSP, Health Insurance), four (4) weeks' vacation and a Staff Donor Advised Fund.

IDEAL CANDIDATE

The Foundation seeks an individual who demonstrates an unwavering passion for and commitment to advancing health and accelerating health solutions that intersect with equity, justice, inequalities and climate change. This role requires a senior and seasoned strategic leader, who displays a combination of analytical skills and an ability to influence change in highly nuanced contexts. Experience leading work in health, public health as well as related technical and policy knowledge is key, knowledge around issues of equity, justice, inequalities and climate are also helpful. Familiarity with the relevant policy landscape, government relations experience and existing personal networks within relevant sectors (including community networks & the healthcare system in Quebec) is highly desired. Experience in managing or working in a small team and coordinating collaboration with external stakeholders is valued.

As an ideal candidate, you bring a proven track record and experience working on various health related issues. This role requires you not only to develop strategies on paper, but execute them in ways that result in tangible, measurable impact. You will be managing an annual granting budget. You are someone who understands how to navigate the complexity of diverse environments and stakeholder groups, seeking to understand and driving towards common goals from, at times, competing perspectives. A high level of emotional intelligence and the ability to be versatile and diplomatic are key. Leading with a sense of humility and intellectual curiosity, you display a genuine desire to listen to learn from others, as well as to contribute your own expertise.

You are confident working with a small team, collaborating with other staff to ensure the achievement of a variety of initiatives across the organization including between the health and the climate and environment program and the community program.

You are comfortable playing an interface role between executive and staff levels, and as an autonomous self-starter you require minimal supervision on a day-to-day basis. You will operate from a place of respect for the organization's grantees and help to create an environment of continuous learning with partner organizations and sector experts. The ability to liaise with government stakeholders, community groups, policy makers, and to convene diverse stakeholders, is also valued.

APPLICATION PROCESS

To apply, please send your CV and cover letter to info@trottierfoundation.com.

In your cover letter please respond to the following 2 questions:

1. Why do you want to work at TFF? What do you hope to gain and what do you hope to contribute?
2. If you could work on 3 key health policies/initiatives/projects in Montreal or Quebec, which ones would they be and why?

All enquiries and nominations will be kept in strict confidence.

Due to the anticipated volume of responses, we will only contact those candidates who most closely match our requirements and who are invited to interview.

Interviews are anticipated to take place on a rolling basis from February to April 2023.

The Trottier Family Foundation is committed to creating a diverse, equitable, and inclusive work environment. We welcome and encourage applications from individuals who identify as members of marginalized communities.

If you require any accommodation as part of the application process, please do not hesitate to contact Caroline Lavoie at info@trottierfoundation.com.

KEY RESPONSIBILITIES

Portfolio management:

- Lead and oversee a granting portfolio for the Foundation's health work, designing and executing strategies and new initiatives, and disbursing grants.
- Lead the Foundation's work to support and advance health for people and planet.
- Identify, develop, analyze and recommend grant programs and partnerships through research and due diligence.
- Engage in cutting edge initiatives aimed at systems change.

Proactive granting:

- Lead on specific projects that seek to advance health equity and work at the nexus of health and climate change.
- Facilitating cross-sector collaboration to leverage impact. This includes working with government, non-governmental organisations and other philanthropic foundations

External Partners:

- Partner closely with organizations and foundations in the health sector as well as diverse stakeholders (governments, elected officials, institutional investors, NGOs, universities, civil society, international organizations, philanthropic foundations, etc).
- Convene and collaborate with cross-sector leaders to advance the design, testing and implementation of bold health solutions.
- Strategic engagement with decision makers at local, provincial and federal levels.

Knowledge Sharing:

- Work with a team at the Foundation to meet board decision-making, strategic planning, grant tracking and reporting, grant monitoring and evaluation, communications and grant partner relationships.
- Represent the Foundation to external audiences and provide leadership in relevant fields of work.

QUALIFICATIONS AND COMPETENCIES

- 7-10 years + of experience in a commensurate role.
- Strong understanding of health issues and policy.
- Autonomous self-starter.
- Fluent in written and spoken French. Fluency in English is preferred but not essential.
- Sophisticated knowledge and understanding of health challenges and solutions.
- An intellectual agility and ability to analyze, conduct research, think critically, and understand scientific, economic, social, and policy that are linked to health, equity and climate.
- Exceptional communication and interpersonal skills, as well as a demonstrated ability to lead, motivate, and inspire teams.
- Impeccable integrity and ethics, along with a diplomatic and solutions orientated approach to problem solving.
- A post-secondary education in field related to health, sustainability or other relevant fields.
- Proficiency in Microsoft Office and G-suite. Experience with Survey Monkey Apply, Salesforce, and Sharepoint would be an asset.
- Availability and willingness to occasionally travel within Canada.