



## **General Manager, Health, and Human Services**

### **The Position**

The General Manager of Health & Human Services and CEO of Public Health oversees a comprehensive department that delivers vital human services to municipal residents. This role encompasses management of all departmental facets, from daily program delivery to strategic planning and evaluation. Key responsibilities include guiding sectors such as Child Care, Early Years and Recreation, Employment and Social Services, Public Health, Senior Services, and Housing Services.

### **Key Responsibilities**

Chatham-Kent's core values and competencies are embodied in the following responsibilities:

- Uphold and exemplify Chatham-Kent's core values in overseeing key areas such as Child Care, Early Years and Recreation, Employment & Social Services, Public Health, Senior Services, and Housing Services.
- Engage in the negotiation and implementation of collective agreements, ensuring fair and just relations with our workforce.
- Promote integrated delivery of social, health, and senior services within the community, fostering collaboration and unified service delivery.
- Manage a multi-million-dollar annual operating budget for the department, ensuring fiscal responsibility and resource optimization.
- Act as Chief Executive Officer for the Board of Health. In shared leadership with the Medical Officer of Health, ensure that the Board's mandate is effectively met.
- Serve as the Consolidated Municipal Service Manager (CMSM), overseeing a range of provincially mandated services, upholding both municipal and provincial standards.
- Assume 'Acting CAO' duties when necessary, demonstrating adaptability and commitment to organizational excellence.

### **Education and Experience Requirements**

- A post-graduate degree in a relevant field, such as business administration, public administration, health, or social sciences.
- A minimum of 10 years of pertinent experience in these domains.
- Supplementary training in children's services, public health, senior services, and social housing will be considered a significant advantage.

### **Required Skills and Competencies**

The ideal candidate should demonstrate:

- Senior management experience in business administration, with a preference for those familiar with municipal environments.

- Expertise in overseeing domains such as childcare, early years, recreation services, social services, public health programs, senior services, and social housing.
- Proficiency in negotiation, particularly concerning service and labour contracts.
- A proven track record in managing multi-million-dollar operating budgets effectively.
- Proficiency in administering service level contracts and their respective budgets.
- A history of collaborative work with different government levels and ministry groups.

The candidate should hold memberships in:

- OMSSA (Ontario Municipal Social Services Association)
- ALPHa (Association of Local Public Health Agencies)
- OANHSS (Ontario Association of Non-Profit Homes and Services for Seniors).

To apply to this mission-critical executive role in municipal health administration, submit your application to **Phelps** by clicking here: <https://bit.ly/3Zciwsj>

Application deadline: **October 16, 2023.**



401 Bay Street, Suite 1400, Toronto, ON M5H 2Y4  
Phone: 416 364 6229

Note: Prospective hires must undergo a background check before starting their position. This check can encompass a Police Criminal Record Check, verification of education/certifications, and an employment reference check.

### **Diversity and Inclusion**

The Municipality, as a workforce and service provider, is an active leader committed to prioritizing equitable opportunities, promoting diversity, and building a strong sense of belonging.

### **Land Acknowledgement**

We acknowledge that we are on the lands of the Anishnaabeg Nation. This spot where we gather is the traditional land of the Three Fires Confederacy: the Odawa, Potawatami and Ojibwe. We also recognize that this land is now home to the Delaware Nation. This land was settled through the McKee Purchase Treaty of 1790 and we, as beneficiaries of the treaty, must recognize our responsibilities including our collective responsibilities to the land and water.